

## Inpatient Modifiers Outpatient Modifiers

Wrenching Instructions: INPT OUTPT

#### **INPATIENT**

1. Select the charge you desire to bill within Charge Capture, and click on "Additional Charge Details" to expand.

Evaluation and Manage	ement					
Critical Care						
Critical Care 30-1	74m [	19291 (CPT®)]		Critical Care 255-284m [255284AN]		
Critical Care 30-74m [99	9291 (C	PT®)]				
Service date:	3	4/2022	CD MAIN OR [500030]			
Place of service:	С	ENTER FOR CARE AND DISC( Service provider:	Eyerene Oculus (333158)			
Billing provider:		Referring provider:	Walt Whitecoat, M.D. (99080) 👂			
Quantity:	1					
Diagnosis:	_					
	(	charge Diagnoses Visit Dx Prob List Non-hosp Prob Lis	t			
	1	Diagnosis	Qualifier			
· ·	<b>t</b>					
	t					
Other diagnosis:		panoses entered will not be saved to the natient encounter	0			
> Additional Charge De	etails	syndses entered will not be saved to the patient encounter	~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~			
					✓ Accept	X Cancel
Critical Care - FICO	(2-3 y	3/				

2. In the Modifiers box, search for or type in the desired Modifier and hit Accept.

Critical Care 30-74m [	99291	(CPT®)]			
Service date:		3/4/2022	Department:	CD MAIN OF	R [500030]
Place of service:		CENTER FOR CARE AND DISC	Service provider:	Eyerene Oc	ulus (333158) 🔎
Billing provider:		<b>9</b>	Referring provider:	Walt Whitec	oat, M.D. (99080) 🛛 🔎
Quantity:		1			
Diagnosis:					
		Charge Diagnoses Visit Dx Prot	b List Non-hosp Prob	List	
	1	Diagnosis			Qualifier
	t				
	÷.,				
	*				
Other diagnosis:		Diagnoses entered will not be save	d to the patient encoun	iter	Q.
<ul> <li>Additional Charge</li> </ul>	Details	\$ 			
NDC:		Code		Admin Amt	Units
		1			
•					
Mar difference			Obsettioner		
modifiers:		SPLIT OR SHARED E/M VISIT [FS]	Start time:		
		Q	End time:		0
			Bill area:		Q
0t					
Comment					

### **Wrenching-In" Modifier Button for Future Use (INPATIENT)**

#### 1. Click on Wrench icon.

Charge Capture						† ‡
Service Date	Department	Place of Service	Service Provider	Billing Provider	Referring Provider	
	PVD GENERAL INTER! 🔎	CENTER FOR CARE A 🔎	Eyerene Oculus 🔎	Surgeon W/ Sched Ucn 🔎	John F. Schneider, M.D 🔎	۲
Search for new charge + Add						0.0
Evaluation and Management						*
Critical Care						*
Consultation						*
Epidural Daily Management						*
Evaluate and Manage						*



2. Click on the Green + sign or the + Add Modifier Button.

	Charge Capture User Settings	:	
Modifier But	ttons		
GC RT	+		
RT (RT)			
Modifier:	RT - RIGHT		Charge Capture User Settings
Caption:	RT		Modifier Buttons
Tooltip:	Right		
Charge Capt	ture Layout Configuration		
User Layout	t Options		Charge Capture Layout Configuration
Number of colu	umns in preference list Auto 1 2 3 4 5 6		User Layout Options
			Number of columns in preference list Auto 1 2 3 4 5 6
			Accept X Cancel
M Restore Default	t <u>Accept</u> <u>X</u> <u>C</u> ancel	1	

3. Search for or type-in the desired Modifier; hit Accept.

Charge Capture User Settings	Charge Capture User Settings		
Modifier Buttons	GC     RT     FS       FS     FS		
New Button Modifier: Caption: New Button Tooltip:	Modifier:       FS - SPLIT OR SHARED E/M VISIT         Caption:       FS         Tootlip:       Split (or shared) evaluation and management visit		
Charge Capture Layout Configuration User Layout Options Number of columns in preference list Auto 1 2 3 4 5 6	User Layout Options Number of columns in preference list Auto 1 2 3 4 5 6		
MRestore Default	₩ <u>R</u> estore Default ✓ <u>A</u> ccept X <u>C</u> ancel		

4. In the "Charges to be Accepted" area, the FS modifier button will then be available. To <u>select</u> click on the button (will display in blue, as shown below).

					Buttor	available	
Charges to be Accepted Upon Closing the Section					*		٦
Description	Code	Dx	Service Date 👻	Service Prov	Modifiers	Qty Status	
Outpatient Initial Consult Level 3 (99243)	99243 CPT®	0	03/08/2022	Eyerene Oculus	FS	1 New	X
Charges to be Accepted Upon Closing the Section							_
Description	Code	Dx	Service Date 🔻	Service Prov	Modifiers	Qty Status	
Outpatient Initial Consult Level 3 (99243)	99243 CPT®	0	03/08/2022	Eyerene Oculus		↑1 New	X
					1		

Modifier selected



### **OUTPATIENT**

# 1. Select E/M under Level of Service and click the plus sign next to Modifiers.

ම Level c	of Service					
					6	
NEW2	NEW3	NEW4	NEW5	RET1		
RET2	RET3	RET4	RET5	CON1		
CON2	CON3	CON4	CON5	NO CHAR		
LOS: PR OFFICE/OUTPATIENT NEW LOW MDM 30-44 MINUTES [99203] CPT(R)						
Billing area:					9	

### 2. Type in or search for desired modifier using modifier or key words.

<u>م</u>	Recor		
Search Rec	ent		
Fs			9
Code	Name	Description	
FS	SPLIT OR SHARED E/M VISIT	Split (or shared) evaluation	n and management visit
1 record load	led.		
		<mark>✓ <u>A</u>ccept</mark>	× <u>C</u> ancel

## 3. Modifier will now display as selected.

ම Level c	of Service						
NEW2 RET2	NEW3 RET3	NEW4 RET4	NEW5 RET5	RET1 CON1	şı		
CON2	CON3	CON4	CON5	NO CHAR			
LQS: PR OFFICE/OUTPATIENT NEW LOW MDM 30-44 MINUTES [99203] CPT(R)							



# **\*** "Wrenching-In" Modifier Button for Future Use (OUTPATIENT)

#### 1. Click on Wrench icon.

ම Level o	of Service					
NEW2	NEW3	NEW4	NEW5	RET1		مکل ا
RET2	RET3	RET4	RET5	CON1		
CON2	CON3	CON4	CON5	NO CHAR		
LOS:						<u>۸</u>
Modifiers: May be added after LOS is selected						
Additional E/M codes: Click to Add						
Billing area:						Q

## 2. Hover over empty box until the "+ Add" icon is displayed and select.

ම Level	of Service			
NEW2	NEW3	NEW4	NEW5	RET1
RET2	RET3	RET4	RET5	CON1
CON2	CON3	CON4	CON5	NO CHAR
			[	
L		l	L	L
Modifiers:	L		L	L
I≪ <u>R</u> esto	re Defaults	✓ Accel	pt 🗙	<u>C</u> ancel

3. In the Modifier field search for or type in the desired modifier. Manually add your desired caption such as the modifier and/or a nickname (it will not automatically populate).

	Edit Modifier Speed Button	X
Ca <u>p</u> tion:	FS	
<u>M</u> odifier:	SPLIT OR SHARED E/M VISIT [FS]	9
Delete	Accept	<u>C</u> ancel



4. Hit Accept to return to the normal mode.

ම Level c	of Service								
NEW2	NEW3	NEW4	NEW5	RET1					
RET2	RET3	RET4	RET5	CON1					
CON2	CON3	CON4	CON5	NO CHAR					
Modifiers: FS									
I IIII Restore Defaults ✓ Accept X Cancel									

5. The modifier is now always available to accept (after a charge is selected).

Level of Service										
NEW2 RET2 CON2	NEW3 RET3 CON3	NEW4 RET4 CON4	NEW5 RET5 CON5	RET1 CON1 NO CHAR	ş					
LOS: Modifiers: FS Additional E/M codes: Click to Add Billing area:										

Questions: <a href="mailto:compliance@bsd.uchicago.edu">compliance@bsd.uchicago.edu</a>